

**TOWNSHIP OF PEMBERTON  
PT-3-2017**

**REQUEST FOR QUALIFICATIONS  
AND REQUEST FOR PROPOSALS**

**SMALL CITIES CDBG PROFESSIONAL ENGINEERING SERVICES CONTRACT**

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Please take notice that Pemberton Township is soliciting Qualification Statements and Proposals/Quotes, through the fair and open process set forth in N.J.S.A. 19:44A-20.4, et seq., from interested and qualified persons and/or firms for professional services related to engineering and design services for barrier free access improvements for the areas in and around the Lake Valley and Rottau neighborhoods. Funds for this project will come from the NJ Department of Community Affairs Small Cities CDBG Program. The Pemberton Township Department of Community Development administers the Small Cities Grant.

Information regarding the General Criteria and Specific Criteria that will be used to evaluate Proposals, together with a complete RFQ/RFP package, may be obtained at the Township Clerk's Office, 500 Pemberton-Browns Mills Road, Pemberton, New Jersey, or by emailed request at [acosnoski@pemberton-twp.com](mailto:acosnoski@pemberton-twp.com).

Qualification Statements and Proposals must be received by the Township Clerk no later than 10:00 a.m. (prevailing time) on **February 22, 2017**. A signed proposed professional services contract with Pemberton Township must be included in the submission. **No responses will be accepted late.** Any responses received after 10:30 a.m. will be returned unopened. Responses will be opened and read on **February 22, 2017** at 10:30 a.m. All persons and firms responding shall submit three (3) bound copies and one (1) unbound copy of their Qualification Statement and Proposal/Quote. All submissions must be delivered to the Township Clerk either in person or through the mail service as follows:

**Mailing address:**

Township of Pemberton  
Attn: Amy P. Cosnoski, Twp. Clerk  
500 Pemberton-Browns Mills Road  
Pemberton, NJ 08068

**Physical address:**

Pemberton Twp. Municipal Building  
Attn: Amy P. Cosnoski, Twp. Clerk  
500 Pemberton-Browns Mills Road  
New Lisbon, NJ 08064

Qualification Statements and Proposals/Quotes will not be accepted by facsimile and e-mail. The Township shall not be responsible for delivery delays of any kind and will not accept any Qualification Statements and Proposals after the time set forth above.