



**TOWNSHIP OF PEMBERTON**  
**DEPARTMENT OF RECREATION & SENIOR SERVICES**

500 Pemberton-Browns Mills Road - Pemberton, NJ 08068 – p: 609.893.5034  
[www.pemberton-twp.com/recreation.html](http://www.pemberton-twp.com/recreation.html) – [recreation@pemberton-twp.com](mailto:recreation@pemberton-twp.com)

Date: \_\_\_\_\_

## Seasonal Employment Application

**Please Print**

Name (Last, First): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State & Zip: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Phone (Cell): ( ) \_\_\_\_\_ Email: \_\_\_\_\_ @ \_\_\_\_\_

Circle position(s) applied for: Lifeguard    -- Camp Counselor    – Group Supervisor  
 \_\_\_\_\_  
 Counselor in Training -- Recreation Aide

**Expectations and Requirements for all Positions:**

- Be courteous in dealing with the general public and staff members
- Some positions may require working weekends, holidays and irregular hours
- Certain positions require applicant be a minimum of 18 years of age
- If under 18 years of age, working papers are required prior to start date

Have you been previously employed by the Pemberton Recreation Department: \_\_\_\_ Yes \_\_\_\_ No  
 If yes, give date \_\_\_\_\_

If hired, please list the date you can begin working: \_\_\_\_\_

Do you possess a valid driver's license: \_\_\_\_ Yes \_\_\_\_ No

If applying for lifeguarding, do you possess a current certification: \_\_\_\_ Yes \_\_\_\_ No

Are you legally eligible to work in the United States of America: \_\_\_\_ Yes \_\_\_\_ No

If you are under eighteen years of age, can you provide proof of eligibility to work: \_\_\_\_ Yes \_\_\_\_ No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

NJ Residency required by State Statute R.S.52:14-7

Pemberton Recreation Department is an Equal Opportunity Employer M/F/V/D

**Education:**

School:	Years completed:	Graduated: (Circle)	Major Field:
High:		Yes No	
College:		Yes No	
Other:		Yes No	



EMPLOYMENT HISTORY							
From Month/Yr	To Month/Yr	Name and Location of Organization	Position Title	Final Pay Rate	Supervisor/ Phone	May We Contact for a Reference?	Reason for Leaving

Please list any upcoming dates/times of day when you are not able to work: \_\_\_\_\_

Please list all current certifications: \_\_\_\_\_

**References:**

Name & Organization:	Position/Title:	Phone Number:

**Understandings and Agreements:**

As an applicant for a position with the Pemberton Recreation Department, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application could be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if PRD later discovers that information on this form was incomplete, untrue, or inaccurate. I give PRD the right to investigate the information I have provided, talk with former employers (except where I have indicated they may not be contacted). I give PRD the right to secure additional job-related information about me. I release PRD and its representatives from all liability for seeking such information. I understand that PRD is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that PRD will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that PRD may terminate me at any time in accordance with its established policies and procedures. No representatives of PRD may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks. For your application to be considered, you must sign and date below.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Group Supervisor**

Support the vision and direction of the Camp Director as provided by the Pemberton Recreation Department. Under the guidance of the Camp Director, assist in creating a caring, fun and safe environment for the children and in implementing and coordinating daily camp activities. Supervise Camp Counselors and Counselors in Training in a manner that promotes good teamwork among the staff. Meet periodically with the Camp Director to discuss staff performance and the children's progress in receiving a great camp experience. Develop and implement any changes in staff or programming activities. Assist the Camp Director with designated camp and staff activities as instructed. Actively engage in activities and encourage participation. Open to ages 16 & up.

### **Camp Counselor**

The Day Camp Counselor is responsible for planning, leading, and implementing traditional Day Camp programs and experiences for children in a small group setting. They will also be responsible for the general safety and development, growth, and skill achievement of the participants in his/her group. The incumbent will provide high quality outdoor educational and recreational experiences as directed by the Pemberton Recreation Department. The Camp Counselor reports to the Group Supervisor and to the Camp Director. Actively engage in activities and encourage participation. Open to ages 16 & up.

### **Counselor In Training (CIT)**

Counselors In Training (CIT) are volunteers who assist in all areas of Day Camp programming. CIT's are in charge of assisting with group games, "all-camp" activities, nature activities, camper interest groups, general supervision and many other duties. This program is a leadership training opportunity designed to assist all Day Camp Staff and participants. CITs are asked to make a commitment to serve for all 6 weeks of camp. The CIT reports to the Group Supervisor and the Camp Director. Actively engage in activities and encourage participation. Open to ages 14 & up. Unpaid/volunteer position.

### **Recreation Aide**

Under general supervision, a Recreation Aide performs a variety of manual, clerical, and routine leadership functions in connection with Pemberton Recreation programs. Job duties include working at the MLB equipment rental shed, working at the MLB concession stand, as well as other assigned tasks. The aide is responsible for maintaining and operating a clean work space. Desired applicant will have prior Customer Service experience, prior Food Handling experience, or both. Open to ages 16 & up.

### **Lifeguard (MLB & PLB)**

Maintains constant surveillance of patrons at water front facilities; acts immediately and appropriately to secure safety of patrons in the event of emergency. Provides emergency care and treatment as required until the arrival of emergency medical services. Presents professional appearance and attitude at all times, and maintains a high standard of customer service. Performs various maintenance duties as directed to maintain a clean and safe water front facility. Prepares and maintains appropriate activity reports. Performs miscellaneous job-related duties as assigned. Lifeguard and CPR/First Aid certification required. Open to ages 16 & up.