

TOWNSHIP OF PEMBERTON

MEETING MINUTES OF SPECIAL MEETING

DECEMBER 29, 2010

6:30 P.M.

FLAG SALUTE

Council President Scull led the assembly in the Pledge of Allegiance, announced that notice of the meeting was given in accordance with the Open Public Meetings Act, followed by Roll call.

PRESENT

Richard Prickett
Sherry Scull
Ken Cartier
Diane Stinney

ABSENT

Tom Inge

Also present: Mayor David A. Patriarca Business Administrator Chris Vaz, Township Solicitor Antonella Collella, Township Engineer Kelly Willis, Deputy Township Clerk Amy Cosnoski

Chairwoman Scull called the meeting to order at 6:30 pm.

BUSINESS FOR DISCUSSION AND/OR FORMAL ACTION, AS ADVERTISED: For the purpose of finalizing remaining year-end financial business, including but not limited to: purchases at or over \$3,900.00, various financial actions and resolutions such as transfers of appropriations, cancellation of appropriation balances. Formal action may be taken.

RESOLUTIONS

RESOLUTION NO. 275-2010

WHEREAS, N.J.S.A. 40A:4-58 AUTHORIZES APPROPRIATION TRANSFERS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR; AND
WHEREAS, IT IS NECESSARY TO TRANSFER FUNDS BETWEEN APPROPRIATIONS CONTAINED IN THE 2010 MUNICIPAL BUDGET.
NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, THAT THE FOLLOWING BUDGET APPROPRIATION TRANSFERS ARE HEREBY APPROVED:
CURRENT FUND APPROPRIATION – 2010 TRANSFER #5
SEE ATTACHED EXHIBIT.
BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION SHALL BE PROVIDED TO THE CHIEF FINANCIAL OFFICER, MUNICIPAL TREASURER, AND BUSINESS ADMINISTRATOR.

Motion by Stinney and Cartier to approve Resolution 275-2010. Stinney, yes; Cartier, yes; Prickett, yes; Scull, yes. Motion carried.

RESOLUTION NO. 276-2010

WHEREAS, THE TOWNSHIP OF PEMBERTON, PURSUANT TO N.J.S.A. 40A:11-12(A) AND N.J.A.C. 5:34-7.29(C), MAY BY RESOLUTION AND WITHOUT ADVERTISING FOR BIDS, PURCHASE ANY GOODS OR SERVICES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR ANY STATE CONTRACTS ENTERED INTO ON BEHALF OF THE STATE BY THE DIVISION OF PURCHASE AND PROPERTY IN THE DEPARTMENT OF TREASURY; AND
WHEREAS, THE TOWNSHIP OF PEMBERTON HAS THE NEED TO PURCHASE POLICE CRUISERS FOR LAW ENFORCEMENT PURPOSES; AND
WHEREAS, POLICE CRUISERS ARE AVAILABLE THROUGH A STATE CONTRACT THAT HAS BEEN EXTENDED TO LOCAL GOVERNMENTS BY THE APPROVED VENDOR; AND
WHEREAS, THERE ARE FUNDS AVAILABLE IN THE 2010 PEMBERTON TOWNSHIP MUNICIPAL BUDGET TO APPLY TOWARD THE PURCHASE OF THESE NEW VEHICLES.
NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO PURCHASE TWO (2) 2011 FORD CROWN VICTORIA POLICE INTERCEPTORS FROM WINNER FORD IN THE SUM OF \$45,000, AND TO EXECUTE ANY DOCUMENTS NECESSARY TO COMPLETE THAT PURCHASE INCLUDING ANY CONTRACT; AND
2. THAT THE PURCHASE IS AUTHORIZED TO BE MADE UNDER WINNER FORD'S STATE CONTRACT (A72467/T0098); AND
3. THAT WE FIND THAT THIS CONTRACT BEST MEETS THE REQUIREMENTS OF THE TOWNSHIP OF PEMBERTON AND FULFILLS OUR GOAL OF HAVING ON HAND POLICE CRUISERS TO BE USED FOR LAW

ENFORCEMENT.

BE IT FURTHER RESOLVED, THAT THIS CONTRACT IS SUBJECT TO A CERTIFICATION OF AVAILABILITY OF FUNDS BEING EXECUTED BY THE CHIEF FINANCE OFFICER.

Councilman Cartier questioned if these were the vehicles that were discussed in the budget to which Mayor Patriarca clarified that those three vehicles had already been purchased and these vehicles are being purchased with surplus in anticipation of next year's needs.

Motion by Stinney and Cartier to approve Resolution 276-2010. Stinney, yes; Cartier, yes; Prickett, yes; Scull, yes. Motion carried.

RESOLUTION NO. 277-2010

WHEREAS, N.J.S.A. 40A:11-11(5) AUTHORIZES CONTRACTING UNITS TO ESTABLISH A COOPERATIVE PRICING SYSTEM AND TO ENTER INTO COOPERATIVE PRICING AGREEMENTS FOR ITS ADMINISTRATION; AND WHEREAS, THE MIDDLESEX REGIONAL EDUCATION SERVICES COMMISSION, HEREINAFTER REFERRED TO AS THE "LEAD AGENCY" HAS OFFERED VOLUNTARY PARTICIPATION IN A COOPERATIVE PRICING SYSTEM FOR THE PURCHASE OF GOODS AND SERVICES;

WHEREAS, ON DECEMBER 29, 2010 THE GOVERNING BODY OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY DULY CONSIDERED PARTICIPATION IN A COOPERATIVE PRICING SYSTEM FOR THE PROVISION AND PERFORMANCE OF GOODS AND SERVICES;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

TITLE

THIS RESOLUTION SHALL BE KNOWN AND MAY BE CITED AS THE COOPERATIVE PRICING RESOLUTION OF THE TOWNSHIP OF PEMBERTON TOWNSHIP.

AUTHORITY

PURSUANT TO THE PROVISION OF N.J.S.A. 40A:11-11(5), THE MAYOR IS HEREBY AUTHORIZED TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE LEAD AGENCY.

CONTRACTING UNIT

THE LEAD AGENCY SHALL BE RESPONSIBLE FOR COMPLYING WITH THE PROVISION OF THE LOCAL PUBLIC CONTRACTS LAW (N.J.S.A. 40A:11-1 ET SEQ.) AND ALL OTHER PROVISIONS OF THE REVISED STATUTES OF THE STATE OF NEW JERSEY.

EFFECTIVE DATE

THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY UPON PASSAGE.

Councilman Cartier asked what the benefit is to the Township in joining this co-op. Mr. Vaz explained that this was explored when they were looking for a Senior Bus replacement which is not on State Contract. Mr. Vaz further explained that although they will not be purchasing the Senior Bus through Middlesex as their specifications are for school buses, there is no cost to join and it expands their purchasing opportunities.

Motion by Cartier and Stinney to approve Resolution 277-2010. Cartier, yes; Stinney, yes; Prickett, yes; Scull, yes. Motion carried.

RESOLUTION NO. 278-2010

WHEREAS, THE TOWNSHIP OF PEMBERTON, PURSUANT TO N.J.S.A. 40A:11-12(A) AND N.J.A.C. 5:34-7.29(C), MAY BY RESOLUTION AND WITHOUT ADVERTISING FOR BIDS, PURCHASE ANY GOODS OR SERVICES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR ANY STATE CONTRACTS ENTERED INTO ON BEHALF OF THE STATE BY THE DIVISION OF PURCHASE AND PROPERTY IN THE DEPARTMENT OF TREASURY; AND

WHEREAS, THE TOWNSHIP OF PEMBERTON HAS THE NEED TO PURCHASE A NEW 4-WHEEL DRIVE SPECIAL SERVICE VEHICLE FOR THE FIRE DEPARTMENT TO SUPPORT FIRE COMMAND ACTIVITIES; AND

WHEREAS, SSVS ARE AVAILABLE THROUGH A STATE CONTRACT THAT HAS BEEN EXTENDED TO LOCAL GOVERNMENTS BY THE APPROVED VENDOR; AND

WHEREAS, THERE ARE FUNDS AVAILABLE IN THE 2010 PEMBERTON TOWNSHIP MUNICIPAL BUDGET TO APPLY TOWARD THE PURCHASE OF THIS NEW VEHICLE.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO PURCHASE ONE (1) 2011 CHEVROLET TAHOE SSV 4X4 FROM DAY CHEVROLET, INC. IN THE SUM OF \$26,078, AND TO EXECUTE ANY DOCUMENTS NECESSARY TO COMPLETE THAT PURCHASE INCLUDING ANY CONTRACT; AND

2. THAT THE PURCHASE IS AUTHORIZED TO BE MADE UNDER DAY CHEVROLET'S STATE CONTRACT (#A73849/T2097); AND

3. THAT WE FIND THAT THIS CONTRACT BEST MEETS THE REQUIREMENTS OF THE TOWNSHIP OF PEMBERTON AND FULFILLS OUR GOAL OF HAVING ON HAND A FIRE COMMAND VEHICLE TO BE USED BY THE FIRE DEPARTMENT.

BE IT FURTHER RESOLVED, THAT THIS CONTRACT IS SUBJECT TO A CERTIFICATION OF AVAILABILITY OF FUNDS BEING EXECUTED BY THE CHIEF FINANCE OFFICER.

Councilman Cartier questioned what is wrong with the vehicle the Fire Chief is currently using. Mr. Vaz explained that the vehicle is another hand me down and is not properly equipped and does not work all of the time. Mr. Vaz further explained that the intention is to get one new vehicle and the current vehicle will go to one of the Assistant Chief's and once the new police cars arrive one of the older ones will go to the other Assistant Chief. Councilman Cartier asked if the new vehicle will come with the needed equipment to which Mr. Vaz explained that it did not, however, they already have some of the equipment on hand to put in the new vehicle.

Motion by Stinney and Cartier to approve Resolution 278-2010. Stinney, yes; Cartier, yes; Prickett, yes; Scull, yes. Motion carried.

RESOLUTION NO. 279-2010

WHEREAS, BY RESOLUTION NO. 179-2010, ADOPTED AUGUST 4, 2010, THE TOWNSHIP COUNCIL AWARDED A CONTRACT TO MIDWEST CONSTRUCTION & PAINTING, INC., FOR \$251,803.60, FOR IMPROVEMENTS TO THE NORTH PEMBERTON TRAIN STATION; AND
WHEREAS, THE TOWNSHIP ENGINEER AND BUSINESS ADMINISTRATOR HAVE RECOMMENDED NUMEROUS CHANGE ORDERS (NOS. 1 TO 4) AS SET FORTH IN THE ATTACHED FEDERAL AID CHANGE ORDER DOCUMENTS; AND
WHEREAS, THE NEW CONTRACT SUM INCLUDING ALL FOUR OF THE ATTACHED CHANGE ORDERS WILL BE \$265,926.66; AND
WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 ET SEQ., AND THE REGULATIONS PROMULGATED PURSUANT THERETO, N.J.A.C. 5:34-1.1 ET SEQ. PERMIT THE AUTHORIZATION OF SUCH A CHANGE ORDER IN ACCORDANCE WITH CERTAIN GUIDELINES CONTAINED THEREIN; AND
WHEREAS, THE GOVERNING BODY HAS DETERMINED, UPON THE ADVICE OF THE TOWNSHIP ENGINEER AND RECOMMENDATION OF THE BUSINESS ADMINISTRATOR, THAT THE PROVISIONS OF THE REGULATIONS HAVE BEEN MET AND THAT THIS RESOLUTION CAN BE ADOPTED GIVEN THE TOWNSHIP ENGINEER'S REPRESENTATIONS THAT THE REQUESTED CHANGES ARE IN ORDER AND THAT THE REASONS FOR SAME ARE ACCEPTABLE, JUSTIFIABLE, AND VALID; AND
WHEREAS, THE CHIEF FINANCIAL OFFICER HAS CERTIFIED THAT FUNDS ARE AVAILABLE TO APPROVE THESE CHANGE ORDERS IN THE NET AMOUNT OF (\$14,123.06), IN LINE ITEM # ; AND
NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY THAT CHANGE ORDER NOS. 1 TO 4, AS SUBMITTED BY THE TOWNSHIP ENGINEER, FOR THE PROJECT NOTED ABOVE, ARE HEREBY APPROVED, SUBJECT TO APPROVAL OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION.

Councilman Prickett questioned why the resolution was being considered at this meeting and not at the next regular business meeting. He expressed his concern about receiving all of the information just prior to the meeting. Mayor Patriarca explained that it was on tonight's meeting because the funding for the project was done through an ordinance and the ordinance does not have enough funding to sustain the change orders, therefore, this is being charged against the Buildings and Grounds budget which needs to be done this year. Councilman Prickett asked if the work had been done yet and the Mayor advised that it had not. Ms. Willis corrected that the first change order had actually been done which had been discussed prior and was actually a decrease in the contract. Councilman Prickett asked how that change compared with what was originally specified. Ms. Willis noted that the concrete curbing was removed and a concrete grade beam was installed along with the handicapped ramp being moved closer to the building. Councilman Prickett expressed his concern about any guarantee on the work since the concrete was poured without a form and Ms. Willis assured there would a maintenance guarantee posted at the end of the project. Ms. Willis further explained that the Engineers had chosen to move forward with Change Order No. 1 because it was a safety concern and in order to not hold up the project and get it done. They had already gotten approval from NJDOT and they require Council's affirmation. Mr. Prickett questioned the Change Order for the lamp fixtures. Ms. Willis explained the Change Order is for lamp fixtures, not lamp posts, the fixtures were not included in the original contract because the Pemberton Township Historic Trust was going to obtain and pay for the specific light fixtures but they had recently informed the Engineer's office that they did not have the money to pay for the fixtures. Ms. Willis noted that all of the Change Orders would have to get NJDOT approval prior to being done and that language was in the resolution. Mr. Prickett asked about the change order for the concrete sidewalk and Ms. Willis explained this was for the sidewalk along Ft. Dix Road. It was not originally included in the contract because of funding issues, but once they removed the old stone the poor condition of the sidewalk was made evident and it was requested that the sidewalk be put back into the contract. Finally, Councilman Prickett, asked about the platform and he observed from the Wawa parking lot that the platform appeared to be uneven. Ms. Willis noted that she had had the same concern and asked the contractor to measure it and they will check it again, however the grout lines from the train station itself were uneven and that seems to be what is giving the uneven appearance to the platform, however she will have it checked again. Councilman Cartier thanked Councilman Prickett for asking a lot of the questions he was going to ask. Councilman Cartier questioned Change Order No. 4 for the roof drain replacements and noted this was a concern that Mr. Tamn had brought up. Ms. Willis explained that they did have an inspector go out to look at the roof leaders and it was discovered that the roof leaders were completely corroded through at the top portion of the building; there was no damage from what the contractors had already done. The inspector checked the basement as well regarding the complaints of leaking and it was observed that there was leaking into the basement that has been occurring at many locations for years. The contractor had grouted some of the areas and advised they could fix the remainder of the problem. Councilman Prickett questioned if an electrical permit had been pulled for the Train Station and Ms. Willis advised that it had but it had nothing to do with these change orders.

Motion by Cartier and Stinney to approve Resolution 279-2010. Cartier, yes; Stinney, yes; Prickett, no; Scull, yes. Motion carried.

Mr. Vaz noted that he observed that the transfer resolution previously adopted did not included the necessary transfer for the new Fire Chief's vehicle and he prepared one and requested Council to add it to the meeting.

Council President Scull read the resolution into the record.

RESOLUTION NO. 280-2010

WHEREAS, N.J.S.A. 40A:4-58 AUTHORIZES APPROPRIATION TRANSFERS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR; AND

WHEREAS, IT IS NECESSARY TO TRANSFER FUNDS BETWEEN APPROPRIATIONS CONTAINED IN THE 2010 MUNICIPAL BUDGET.

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, THAT THE FOLLOWING BUDGET APPROPRIATION TRANSFERS ARE HEREBY APPROVED:

CURRENT FUND APPROPRIATION – 2010 TRANSFER #6

01-2010-0001-0240-1 POLICE DEPARTMENT (SALARIES & WAGES) \$26,100.00

TO 01-2010-0001-0254-2 (OTHER EXPENSES) \$26,100.00

BE IT FURTHER RESOLVED, THAT A COPY OF THIS RESOLUTION SHALL BE PROVIDED TO THE CHIEF FINANCIAL OFFICER, MUNICIPAL TREASURER, AND BUSINESS ADMINISTRATOR.

Motion by Cartier and Stinney to add Res. 280-2010 to the agenda. Cartier, yes; Stinney, yes; Prickett, yes; Scull, yes. Motion carried.

Motion by Cartier and Stinney to adopt Res. 280-2010. Cartier, yes; Stinney, yes; Prickett, yes; Scull, yes. Motion carried.

OLD BUSINESS

RESOLUTION NO. 269-2010

WHEREAS, THE TOWNSHIP OF PEMBERTON (THE "TOWNSHIP") ISSUED AN INVITATION TO BID ON WELL #13 GRAVEL PACK REMOVAL (THE "PROJECT") AS A BASE BID, AND ALSO TO BID ON VARIOUS EXTRA WORK ITEMS ("ALTERNATE A"), IN ACCORDANCE WITH THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1, *ET SEQ.*; AND

WHEREAS, THE TOWNSHIP HAS DETERMINED THAT THE LOWEST RESPONSIBLE BIDDER IS LAYNE CHRISTENSEN COMPANY WITH A BASE BID OF \$22,055.00; AND

WHEREAS, THE TOWNSHIP HAS ELECTED TO ACCEPT LAYNE CHRISTENSEN COMPANY'S BASE BID ONLY AND HAS DECIDED TO EXCLUDE ALTERNATE A; AND

WHEREAS, THE TOWNSHIP SOLICITOR HAS REVIEWED LAYNE CHRISTENSEN COMPANY'S BID AND FINDS IT TO BE LEGALLY SUFFICIENT.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PEMBERTON, IN THE COUNTY OF BURLINGTON AND STATE OF NEW JERSEY THAT THE CONTRACT FOR THE WELL #13 GRAVEL PACK REMOVAL PROJECT BE AND HEREBY IS AWARDED TO LAYNE CHRISTENSEN COMPANY IN THE AMOUNT OF \$22,055.00, AND THAT THE MAYOR IS AUTHORIZED TO EXECUTE A CONTRACT, IN A FORM LEGALLY ACCEPTABLE TO THE TOWNSHIP SOLICITOR, BETWEEN THE TOWNSHIP OF PEMBERTON AND LAYNE CHRISTENSEN COMPANY; AND BE IT FURTHER RESOLVED, THAT THE CHIEF FINANCIAL OFFICER HAS EXECUTED A CERTIFICATION OF FUNDS WHICH IS ATTACHED HERETO, AND THAT SUFFICIENT FUNDS ARE AVAILABLE FOR SAID CONTRACT FROM ACCOUNT NUMBER 05-2009-500-2-512-05503; AND

BE IT FURTHER RESOLVED, THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- A. LAYNE CHRISTENSEN COMPANY
- B. TOWNSHIP ADMINISTRATOR
- C. TOWNSHIP CHIEF FINANCIAL OFFICER
- D. GLUCKWALRATH LLP

Councilman Prickett questioned if they had the certification of funds for this project to which Mr. Vaz confirmed that did.

Motion by Cartier and Stinney to adopt Res. 269-2010. Cartier, yes; Stinney, yes; Prickett, yes; Scull, yes. Motion carried.

NEW BUSINESS

Purchases at \$3,900.00 or over:

Fire Department: 10 Pistol Grip Nozzles in the amount of \$5,749.00.

Motion by Stinney and Cartier to approve the purchase of 10 Pistol Grip Nozzles for the Fire Department. Stinney, yes; Cartier, yes; Prickett, yes; Scull, yes. Motion carried.

VOUCHERS

Approval by Council required for payment of vouchers on bill list dated 12/29/10.

Motion by Stinney and Cartier to approve the bill list dated 12/29/10. Stinney, yes; Cartier, yes; Prickett, yes; Scull, yes. Motion carried.

GENERAL PUBLIC COMMENTS.

Mrs. Scull opened the meeting to the public.

Kevin Brown, Magnolia Road – Mr. Brown asked what Change Orders 2 & 3 were for on the Train Station. Councilman Cartier responded that Change Order 3 was for the roof leaders and Change Order 2 was for the light fixtures. Mr. Brown asked if any building permits were issued for the train station and he was advised that no permits have been issued and DCA had advised that it was not needed. Mr. Brown asked when the contractor started the project and Councilman Prickett noted it was at the end of October. Mr. Brown questioned who had approved the changes that were implemented on this project prior to this meeting and Ms. Willis noted that the only change that had taken place was Change Order No. 1 which the Council had been made aware of at previous meetings; however it did have approval through the funding entity. Mr. Brown asked if there were inspectors' logs available for his review. Ms. Willis relayed that the inspectors' logs are at the Engineer's office and it was determined by Ms. Collella that until the reports are turned over to the Township they are not available for OPRA as they are not a record kept by the Township. Mr. Brown additionally asked about the vouchers for the building materials on the project. Mr. Vaz informed that all of that information gets turned over to the Township once the project is complete and it was further noted that the contractor had just submitted for his first payment. Mr. Brown asked what PSI was used for the concrete that was not poured to the required depth of 36". Ms. Willis noted that the 36" depth is for foundation and that was for the handicapped ramp that was removed from the contract, the concrete was poured to a 16" depth which was an increase over the original 12" depth curb that was removed and the concrete was at a 4,000 PSI. Mr. Brown asked about the lamp posts noting they were in the bid specs and questioned why they were removed and what material they would be. Ms. Willis explained they had never been removed from the specifications and further explained that this change order was for the light fixtures, not the light posts and the light posts would be cast iron as per the specifications. Mr. Brown questioned the handicapped ramp change order to which Ms. Willis informed that the ramp was originally located at the western most portion of the project and this change order moved it closer to the facility which resulted in a savings of \$7,298.44. Mr. Brown question if the required certification was submitted by the contractor and his subcontractors to which Ms. Willis advised that it was required to be in their bid once received. Mr. Brown asked if the certified payrolls had been received by the Township yet and it was advised that they believe they had and he could come in and OPRA those documents along with the change orders. Mr. Brown also questioned the cost for the architect on the project to which he was advised that this project was done about 10 years ago so that would have to researched, however the funding was held up which is why it is only being done now and a part of the reason there are some changes in the contract.

There being no one else indicating a desire to be heard Council President Scull closed the meeting to public comments.

The meeting was adjourned at approximately 7:13 pm.

Respectfully submitted:

Amy P. Cosnoski, RMC
Deputy Township Clerk