

Buildings Grounds Weekly Status Report

Date	Location	Work Performed	Completed By
5/1/2019	Mirror Lake Beach Park	Fixed fence. Replaced several pieces and repaired holes.	EB/DG
5/1/2019	Senior Building	Checked foyer to see if it is ready to paint.	EB/DG
5/1/2019	Mirror Lake Beach Park	Checked plastic patches on the fence.	EB/DG
5/1/2019	BMIA Bldg.	Cleaned and supplied baths, swept and mopped stage. Removed trash.	KM
5/1/2019	Municipal Bldg.	Cleaned and supplied baths, swept and mopped floors. Removed trash.	KM
5/1/2019	Library	Cleaned and supplied baths, break room and café. Swept and mopped lobby. Vacuumed vestibule. Removed trash.	KM
5/1/2019	Police	Cleaned and supplied baths. Swept halls and holding area. Removed trash.	KM
5/1/2019	Public Works	Locked gates. Swept floor, cleaned baths. Removed trash.	KM
5/2/2019	Sports Complex	Cleaned and supplied baths. Removed trash.	KM
5/2/2019	Presidential Lakes Firehouse	Completed work on garage doorways.	JR/KW
5/2/2019	Presidential Lakes Firehouse	Started working on garage lights.	JR/KW
5/2/2019	Municipal Bldg.	Cleaned and supplied. Removed trash and recycling.	CG
5/2/2019	Public Works	Cleaned and supplied. Removed trash and recycling.	CG
5/2/2019	Imagination Kingdom	Started matting repair.	JM
5/2/2019	Municipal Building	Cut grass.	JM
5/2/2019	Public Works Office.	Manned phones. Picked up two sheets of plexiglass.	DG
5/2/2019	Senior Center, BMIA, Public Works, Country Lakes Recreation, Dominique Johnson and Train Station	Installed "R" signs.	MM/DW
5/2/2019	Buildings	Checked HVAC.	MM/DW
5/2/2019	BMIA Bldg.	Started painting exterior doors.	MM/DW
5/2/2019	Presidential Lakes Beach and Country Lakes Beach	Blew wind rows of pine needles.	HW/CP
5/2/2019	Presidential Lakes Beach, Country Lakes Islands, Park and Beach	Cut grass.	HW/CP
5/2/2019	Senior Center	Spackled walls in foyer.	EB/JE
5/2/2019	Lowes	Picked up posts to complete Mirror Lake Beach fence.	EB
5/2/2019	Mirror Lake Beach Park	Installed fence posts.	EB/JE
5/2/2019	Old Acme Shopping Center	Escorted Gov-Deals into stores.	JE
5/3/2019	Presidential Lakes Firehouse	Continued electrical work.	JR/JE

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5/3/2019	Parks	Sealed cracks in tennis courts.	EB
5/3/2019	Mirror Lake Concession Bldg. and Nesbit Center	Started repairing downspouts.	EB
5/3/2019	Presidential Lakes Firehouse	Continued with trim work.	KW
5/3/2019	Imagination Kingdom	Picked up cones.	JM
5/3/2019	Municipal Bldg.	Finished weed whacking.	JM
5/3/2019	Administration and Finance	Picked up boxes and brought to the Mirror Lake Concession Bldg.	JM
5/3/2019	Public Works	Moved boxes to the UEZ trailer 101 and records room.	JM
5/3/2019	Senior Center	Dropped off two recycling totes.	DG
5/3/2019	108 Scammel Drive	Delivered recycling tote.	DG
5/3/2019	245 Garden Avenue	Delivered recycling tote.	DG
5/3/2019	2438 Range Road	Delivered recycling tote.	DG
5/3/2019	21 Aster Street	Delivered recycling tote.	DG
5/3/2019	75 Clubhouse Road	Delivered recycling tote.	DG
5/3/2019	205 John Road	Delivered recycling tote.	DG
5/3/2019	Bus stops	Emptied trash and recycling cans.	DG
5/3/2019	Imagination Kingdom	Emptied trash and recycling cans.	DG
5/3/2019	Bayberry Park	Picked up two bags full of litter. Emptied trash and recycling cans.	DG
5/3/2019	Stackhouse School	Emptied trash and recycling cans.	DG
5/3/2019	Presidential Lakes Beach	Cleaned up; six trucks of brush.	HW/CP
5/3/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned and supplied baths, removed trash and recycling. Picked up litter in the parking lot and playground.	JS/CG
5/3/2019	Municipal Bldg.	Cleaned and supplied baths. Cleaned, swept and mopped room 10. Removed trash and recycling.	JS/CG
5/3/2019	Police	Cleaned and supplied baths and holding cells. Removed trash.	JS/CG
5/3/2019	Public Works Office.	Cleaned and supplied baths, removed trash and recycling.	JS/CG
5/3/2019	Public Works Garage.	Cleaned and supplied bath, removed trash. Dropped off recycling.	JS/CG
5/3/2019	Buildings	Checked HVAC.	MM/DW
5/3/2019	Presidential Lakes Firehouse	Continued tying together duct work and condensation lines.	MM/DW
5/6/2019	Buildings, Parks	Emptied trash and recycling cans at all bus stops, Train Station Presidential Lakes Beach, Veterans Park, Pemberton Lake, Bayberry Park, Triangle Park, Pole Bridge Park and all three parks in Country Lakes. Picked up litter from Jean Ammerman Park.	DG

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5/6/2019	Mirror Lake Lifeguard Bldg.	Unlocked and locked the gate by the walk bridge.	DG
5/6/2019	Old Shopping Center	Escorted Joe Smolarski at the jewelry store in the old shopping center for an inspection.	EB
5/6/2019	Mirror Lake Concession and Shed	Replaced and installed windows.	EB
5/6/2019	BMIA Bldg.	Cleaned and supplied baths, swept and mopped kitchen, wiped counters, swept entrance and main floor. Removed trash and recycling. Picked up trash outside of building.	KM
5/6/2019	Dominique Johnson Bldg.	Cleaned and supplied baths, swept kitchen and main floor, removed webs in kitchen. Removed trash inside and outside.	KM
5/6/2019	Municipal Bldg.	Cleaned and supplied baths, swept floors. Removed trash inside and outside. Picked up trash in employee parking lot.	KM
5/6/2019	Library	Cleaned and supplied baths, café, break room. Vacuumed employee entrance, children's area. Removed trash.	KM
5/6/2019	Police	Cleaned and supplied baths, swept squad room. Removed trash.	KM
5/6/2019	Public Works	Locked gates.	KM
5/6/2019	Sports Complex	Cleaned and supplied baths, removed trash.	KM
5/6/2019	Public Works Garage.	Cleaned and supplied bath. Removed trash.	KM
5/6/2019	Presidential Lakes Firehouse	Continued electrical work.	JR/AN
5/6/2019	Presidential Lakes Firehouse	Continued plumbing/finish work.	JJ/JE
5/6/2019	Buildings	Checked HVAC.	MM/DW
5/6/2019	Library	Took pictures of motor and squirrel cage before starting work. Checked over.	MM/DW
5/6/2019	BMIA Bldg.	Painted doors.	MM/DW
5/6/2019	Public Works	Cut vines from chainlink fence in the impound lot.	JM
5/6/2019	Central Jersey	Picked up parts for mowers.	JM
5/6/2019	Acme Lingo	Picked up flags.	JM
5/6/2019	Public Works	Cut grass in three impound lots.	JM
5/6/2019	Pole Bridge Park	Replaced damaged wood and painted.	KW
5/6/2019	Mirror Lake Concession Bldg.	Continued installing window.	KW/EB
5/6/2019	Presidential Lakes Beach	Cleaned up park, cut, removed branches and mulched.	CP/HW
5/6/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned and supplied baths, removed trash and recycling. Picked up litter in the parking lot and playground.	JS
5/6/2019	Municipal Bldg.	Cleaned and supplied baths. Vacuumed zoning office. Removed trash.	JS
5/6/2019	Police	Cleaned and supplied baths and holding cells. Removed trash.	JS

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5/6/2019	Public Works Office	Cleaned and supplied baths, removed trash and recycling.	JS
5/6/2019	Public Works Garage.	Cleaned and supplied bath, removed trash. Dropped off recycling.	JS
5/6/2019	Library	Cleaned and supplied baths, removed trash and recycling inside and outside.	JS
5/6/2019	Country Lakes Recreation	Cleaned and supplied baths, removed trash and recycling.	JS
5/6/2019	Senior Center	Cut grass and weed whacked.	DG/JM/CP/HW
5/6/2019	Juliustown Road	Cut grass and weed whacked.	DG/JM/CP/HW
5/6/2019	Reflections Park and both fields	Cut grass and weed whacked.	DG/JM/CP/HW
5/6/2019	Mirror Lake Spillway	Cut grass and weed whacked.	DG/JM/CP/HW
5/6/2019	Rancocas Lane	Cut grass.	DG/JM/CP/HW
5/7/2019	Presidential Lakes Firehouse	Continued with plumbing work.	JJ
5/7/2019	Home Depot	Picked up supplies for job at Senior Center.	JJ
5/7/2019	Imagination Kingdom	Continued repairing matting.	JM/DG
5/7/2019	Public Works	Moved boxes from public works office to records room and trailer.	JM/DG
5/7/2019	Mirror Lake Concession Bldg.	Picked up eight tables and set-up in the court room.	JM/DG
5/7/2019	Public Works	Helped take off two tool chests from truck 6.	JM/DG
5/7/2019	Public Works Garage.	Brought five cases of white paper from upstairs and delivered to public works office.	JM/DG
5/7/2019	Municipal Bldg.	Moved file cabinet from tax collector's office to public works office.	JM/DG
5/7/2019	Johnstone Supply	Ordered motor for Library.	MM
5/7/2019	Sports Complex	Worked on sink.	DW
5/7/2019	Presidential Lakes Firehouse	Worked on HVAC.	MM/DW
5/7/2019	Presidential Lakes Firehouse	Continued electrical work.	JR/AN
5/7/2019	Sports Complex	Checked doors before 7:30 AM.	JS
5/7/2019	Municipal Bldg.	Cleaned and supplied baths, administration and room 9. Helped move chairs, swept and mopped floors. Removed recycling and trash.	JS
5/7/2019	Police	Cleaned and supplied baths and holding cells. Removed trash.	JS
5/7/2019	Public Works Office	Cleaned and supplied baths, swept and mopped floors. Removed trash and recycling.	JS
5/7/2019	Public Works Garage.	Cleaned and supplied bath. Removed trash. Dropped off recycling.	JS
5/7/2019	Library	Cleaned and supplied baths. Removed trash and recycling. Picked up litter in the parking lot and all around the building.	JS
5/7/2019	Dominique Johnson Bldg.	Cleaned and supplied. Set up tables and chairs.	KM

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5/7/2019	Municipal Bldg.	Cleaned and supplied baths, swept floors and removed trash. Picked up buffing machine and took to Municipal Bldg., burnished court room main floor. Moved tables and chair and set them up again.	KM
5/7/2019	Police Dept.	Cleaned and supplied baths, disinfected trash basket. Removed trash.	KM
5/7/2019	Reflections Park	Picked up logs on side lot.	EB/JM/CP/KW/HW
5/7/2019	Rancocas Lane	Finished weed whacking.	EB/JM/CP/KW/HW
5/7/2019	Clubhouse Triangles	Cut grass and weed whacked.	EB/JM/CP/KW/HW
5/7/2019	Library	Cut grass and weed whacked.	EB/JM/CP/KW/HW
5/7/2019	Bayberry Park	Cut grass and weed whacked.	EB/JM/CP/KW/HW
5/7/2019	BMIA Bldg.	Cut grass and weed whacked.	EB/JM/CP/KW/HW
5/7/2019	Mirror Lake Concession Bldg.	Continued installing windows.	EB/KW
5/8/2019	BMIA Bldg.	Removed tape and glue from floor.	KM
5/8/2019	Municipal Bldg.	Cleaned and supplied baths, swept floors, spot mopped and removed trash.	KM
5/8/2019	Library	Cleaned and supplied baths, break room, café, vacuum office and removed trash.	KM
5/8/2019	Police Dept.	Cleaned and supplied baths, swept halls and squad room, removed trash.	KM
5/8/2019	Public Works	Locked gates. Swept floors and runners. Cleaned and supplied baths.	KM
5/8/2019	Municipal Bldg.	Unlocked building for interviews and locked doors when they were finished.	KM
5/8/2019	Presidential Lakes Firehouse	Continued work.	JE/JJ/AN/JR/DW
5/8/2019	BMIA Bldg.	Finished staining the doors.	MM
5/8/2019	Well 7 - Ridge Road	Repaired panic hardware.	MM
5/8/2019	Mirror Lake Concession Bldg.	Continued installing windows and cabinets.	EB/KW
5/8/2019	County HHW	Picked up items for promotional day and delivered to public works.	DG/JM
5/8/2019	Imagination Kingdom	Continued repairing matting.	DG/JM
5/8/2019	Little Red School House	Cut out several small trees in beds; growing out of bushes.	DG/JM
5/8/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned and supplied baths, removed trash and recycling. Picked up litter in the parking lot.	JS
5/8/2019	Municipal Bldg.	Cleaned and supplied baths. Removed trash and recycling. Vacuumed detective's and tax collector's offices.	JS
5/8/2019	Police	Cleaned and supplied baths and holding cells. Cleaned downstairs and locker room bathrooms.	JS
5/8/2019	Public Works Office	Cleaned and supplied baths, removed trash and recycling.	JS
5/8/2019	Public Works Garage.	Cleaned and supplied bath. Removed trash. Dropped off recycling.	JS

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5/8/2019	Library	Cleaned and supplied baths. Removed trash and recycling.	JS
5/8/2019	Country Lakes Recreation	Cleaned and supplied baths. Removed trash and recycling.	JS