

Buildings Grounds Weekly Status Report

| Date | Location | Work Performed | Completed By |
|-------------|--|--|---------------------|
| 3/21/2019 | Denbo School, Harker Wylie School, Stackhouse School | Picked up indoor soccer nets and put in beach building. | JM |
| 3/21/2019 | Senior Center | Continued with bathroom project. | JM |
| 3/21/2019 | Buildings | Checked hvac. | MM |
| 3/21/2019 | Public Works | Picked up folding chairs and delivered 60 to the Dominique Johnson Building. Took the rest to the Nesbit Center. | MM |
| 3/21/2019 | Nesbit Center | Repaired heater. | MM |
| 3/21/2019 | Johnstone Supply | Picked up part for the heater at the Library. | MM |
| 3/21/2019 | Presidential Lakes Firehouse | Finished water lines inside of the building. Worked on sewer lines. Worked on toilet flanges. | JJ/DW |
| 3/21/2019 | Sports Complex | Checked doors before 7:30 AM. Cleaned and supplied baths. Picked up litter in the parking lot and playground. | JS/CG |
| 3/21/2019 | Municipal Bldg. | Cleaned, supplied baths, administration room 9, vacuumed. Cleaned and mopped courtroom. Removed trash and recycling. | JS/CG |
| 3/21/2019 | Police | Cleaned, supplied baths and holding cells. Removed trash. | JS/CG |
| 3/21/2019 | Public Works Office | Cleaned, supplied baths, spot mopped, removed trash and recycling. Manned phones at lunch. | JS |
| 3/21/2019 | Public Works Garage | Cleaned, supplied bath, removed trash. Dropped off recycling. | CG |
| 3/21/2019 | Library | Cleaned, supplied baths, removed trash and recycling. | JS/CG |
| 3/21/2019 | Senior Center | Continued installing partitions in ladies room. | JM/CP/KW |
| 3/21/2019 | Municipal Bldg. | Hung POW flag. | JM |
| 3/21/2019 | Old Shopping Plaza | Continued electrical work at the old jewelry store. | JE/JR |
| 3/21/2019 | Old Shopping Plaza | Continued with framing and sheet rocking at the old jewelry store. | EB/HW |
| 3/21/2019 | Presidential Lakes Firehouse | Worked on the electric. | JR/AN |
| 3/22/2019 | Old Shopping Plaza | Continued electrical work at the old jewelry store. | JR/AN |
| 3/22/2019 | Sports Complex | Checked doors before 7:30 AM. Cleaned and supplied baths. Picked up litter in the parking lot and playground. | JS/CG |
| 3/22/2019 | Municipal Bldg. | Cleaned, supplied baths, vacuumed. Cleaned and mopped room 10. Removed trash and recycling. | JS/CG |
| 3/22/2019 | Police | Cleaned, supplied baths and holding cells. Removed trash. | JS/CG |
| 3/22/2019 | Public Works Office | Cleaned, supplied baths, mopped all floors. Removed trash and recycling. Manned phones at lunch. | JS |
| 3/22/2019 | Public Works Garage | Cleaned, supplied bath, removed trash. Dropped off recycling. | CG |

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| 3/22/2019 | Library | Cleaned, supplied baths, removed trash and recycling inside and outside. | JS/CG |
| 3/22/2019 | Country Lakes Recreation | Cleaned, supplied baths, removed trash and recycling. | JS/CG |
| 3/22/2019 | Senior Center | Continued working on the ladies room partitions. | CP/KW |
| 3/22/2019 | 15 W. Whitesbog Road | Delivered recycling tote. | JE |
| 3/22/2019 | Buildings, Parks and Bus Stops | Emptied trash/recycling cans at American Legion Ballfield, Rottau Park, Lake Pemberton, Nesbit Park, West End Park, Presidential Lakes Park by Firehouse and Presidential Lakes Beach Building, Country Lakes Park on Tensaw Drive, Jean Ammerman Park, Pole Bridge Park, Mirror Lake Park/Basketball Court, Imagination Kingdom, Bayberry Park and Reflections Park. Mirror Lake - around North Lakeshore Drive and South Lakeshore Drive. Bus stops - two on Trenton Road, two in Country Lakes and two on Pemberton Browns Mills Road. | |
| 3/22/2019 | Presidential Lakes Firehouse | Continued working on the water and sewer lines. | JJ/DW |
| 3/22/2019 | Old Shopping Plaza | Continued work in the old jewelry store. | EB/HW |
| 3/22/2019 | Buildings | Checked hvac. | MM |
| 3/22/2019 | Dominique Johnson and Nesbit Center | Continued moving chairs. | MM |
| 3/22/2019 | Train Station | Counted benches on the trail and measured the length and height for replacement | MM |
| 3/22/2019 | Recreation | Started making signs for super hero event. | MM |
| 3/22/2019 | Library | Repaired heater. | MM |
| 3/22/2019 | Municipal Bldg. | Worked on the door for the detectives. | MM |
| 3/23/2019 | Dominique Johnson Bldg. | Cleaned, supplied and spot mopped. | EB |
| 3/23/2019 | Country Lakes Recreation | Cleaned, supplied and spot mopped. | EB |
| 3/23/2019 | BMIA | Cleaned, supplied and spot mopped. | EB |
| 3/23/2019 | Sports Complex | Cleaned and supplied. | EB |
| 3/25/2019 | Senior Center | Removed tools and took to beach building. | JM |
| 3/25/2019 | Sports Complex | Repaired fence | JM |
| 3/25/2019 | Home Depot | Picked up supplies. | JM |
| 3/25/2019 | Presidential Lakes Firehouse | Continued working on the water and sewer lines. | JJ/CP/DW |
| 3/25/2019 | Library | Opened doors before 8:00 AM for tax program. | MM |
| 3/25/2019 | Buildings | Checked hvac. | MM |
| 3/25/2019 | Municipal Bldg. | Checked finance for packages and delivered to appropriate offices. | MM |
| 3/25/2019 | Country Lakes Recreation | Installed door stops. Continued with signs for super hero event. | MM |

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| 3/25/2019 | Senior Center | Continued work on bathrooms. | KW |
| 3/25/2019 | Senior Center | Took supplies to beach bldg. | KW |
| 3/25/2019 | Sports Complex | Fixed gate to garbage bin. | KW/JM |
| 3/25/2019 | Sports Complex | Checked doors before 7:30 AM. Cleaned and supplied baths. Picked up litter in the parking lot and playground. | JS |
| 3/25/2019 | Municipal Bldg. | Cleaned and supplied baths, removed trash and recycling. Cleaned up leaves in front and side employee entrances. | JS |
| 3/25/2019 | Police | Cleaned, supplied baths and holding cells. Removed trash. | JS |
| 3/25/2019 | Public Works Office | Cleaned, supplied baths, removed trash and recycling. | JS |
| 3/25/2019 | Public Works Garage | Cleaned, supplied bath, removed trash. Dropped off recycling. | JS |
| 3/25/2019 | Library | Cleaned, supplied baths, removed trash and recycling inside and outside. | JS |
| 3/25/2019 | Country Lakes Recreation | Cleaned, supplied baths, removed trash and recycling. | JS |
| 3/25/2019 | Country Lakes Recreation | Cleaned and supplied baths. Swept and mopped floors. Removed trash. | EB |
| 3/25/2019 | BMIA | Cleaned and supplied baths. Swept and mopped floors. Removed trash. | EB |
| 3/25/2019 | Library | Cleaned and supplied baths. Swept and mopped floors. Removed trash. | EB |
| 3/26/2019 | Library | Opened doors before 8:00 AM for tax program. | MM |
| 3/26/2019 | Buildings | Checked hvac. | MM/DW |
| 3/26/2019 | Recreation | Picked up helium tank and delivered to BMIA. | MM/DW |
| 3/26/2019 | Sports Complex | Delivered six bags of fertilizer/weed killer and put in meeting room. | MM/DW |
| 3/26/2019 | Acme Lingo | Picked up flags and put in public works storage. | MM |
| 3/26/2019 | Mirror Lake Concession | Picked up six tables and delivered to the BMIA. | MM/DW |
| 3/26/2019 | Municipal Bldg. | Checked finance for packages and delivered to appropriate offices. | MM/DW |
| 3/26/2019 | BMIA | Installed door stops. | MM/DW |
| 3/26/2019 | Municipal Bldg. | Worked on detective's office walls. | MM/DW |
| 3/26/2019 | Old Shopping Plaza | Continued with sheet rocking and roof repairs. | EB/HW |

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| 3/26/2019 | Municipal Building | Cleaned up leaves, fallen branches, weeded beds and started installing mulch in beds. Removed dead stalks of lilies. | JE/JJ/AN/CP |
| 3/26/2019 | Public Works | Put shed together and installed and anchored over the sewer box. | JM/KW |
| 3/26/2019 | Senior Center | Picked up lunches. | JM |
| 3/26/2019 | Sports Complex | Checked doors before 7:30 AM. Cleaned and supplied baths. Picked up litter in the parking lot and playground. | JS |
| 3/26/2019 | Municipal Bldg. | Cleaned, supplied baths, administration, room 9. Removed trash and recycling. | JS |
| 3/26/2019 | Police | Cleaned, supplied baths, holding cells, swept floors. Removed trash. | JS |
| 3/26/2019 | Public Works Office | Cleaned, supplied baths, removed trash and recycling. Manned phones at lunch. | JS |
| 3/26/2019 | Public Works Garage | Cleaned, supplied bath, removed trash. Dropped off recycling. | JS |
| 3/26/2019 | Library | Cleaned, supplied baths, removed trash and recycling. | JS |
| 3/27/2019 | Sports Complex | Checked doors before 7:30 AM. | JS |
| 3/27/2019 | Municipal Bldg. | Cleaned, supplied baths, put away supplies, removed trash and recycling. Swept lobby floor. | JS |
| 3/27/2019 | Police | Cleaned, supplied baths and holding cells. Removed trash. Cleaned downstairs and locker room bathrooms. | JS |
| 3/27/2019 | Public Works | Dropped off recycling. | JS |
| 3/27/2019 | Buildings | Escorted and assisted Epic technician with fire alarm testing at the Senior Center, Train Station and Municipal Bldg. | MM/DW |
| 3/27/2019 | Buildings | Checked hvac. | MM/DW |
| 3/27/2019 | Buildings | Checked finance for packages and delivered to appropriate offices. | MM/DW |
| 3/27/2019 | Public Works | Continued putting shed together and installing over the sewer box. | JM/KW |
| 3/27/2019 | Public Works | Looked for four records boxes and brought up to public works office for Donna and Ann | JM/KW |
| 3/27/2019 | Municipal Bldg. | Continued mulching bedsand removing leaves. | JE/AN/CP |
| 3/27/2019 | Old Shopping Plaza | Continued sheet rocking and roof repairs. | EB/JR/HW |
| 3/27/2019 | Dominique Johnson | Cleaned and supplied, swept and mopped. Removed trash. | EB |
| 3/27/2019 | Country Lakes Recreation | Cleaned and supplied, swept and mopped. Removed trash. | EB |
| 3/27/2019 | Library | Cleaned and supplied, swept and mopped. Removed trash. Cleared leaves from entrances. | EB |