

Buildings Grounds Weekly Status Report

Date	Location	Work Performed	Completed By
3/14/2019	Buildings	Checked HVAC.	MM
3/14/2019	Municipal and Public Works	Generator inspections.	MM
3/14/2019	Dominique Johnson, Train Station, Nesbit Center, Municipal Complex, Senior Center, Library, Veteran's Park, Country Lakes Recreation, Cert Building	Flag inspections.	MM
3/14/2019	Municipal Bldg.	Moved items from tax collector's office to the auction trailer.	MM
3/14/2019	Municipal Bldg.	Checked finance for packages and delivered to the appropriate offices.	MM
3/14/2019	Old Shopping Plaza	Continued moving items to the dumpster and demolition of jewelry store.	HW/AN/EB/JE
3/14/2019	Country Lake Recreation	Repaired roof.	EB/JE
3/14/2019	Old Shopping Plaza	Repaired roof leaks at the jewelry store.	HW/AN/EB/JE
3/14/2019	Municipal Bldg.	Cleaned, supplied baths, administration and room 9. Cleaned courtroom, swept, mopped, wiped down chairs and tables. Removed trash and recycling.	JS/CG
3/14/2019	Police	Cleaned, supplied baths and holding cells, wiped down walls, baseboard and doors.	JS/CG
3/14/2019	Public Works Office	Cleaned, supplied baths, removed trash and recycling.	JS/CG
3/14/2019	Public Works Garage	Cleaned, supplied bath, removed trash. Dropped off recycling.	JS/CG
3/14/2019	Library	Cleaned, supplied baths, swept and mopped front lobby, removed trash and recycling.	JS/CG
3/14/2019	Municipal Bldg.	Removed trash, checked parking lot. Finished wiping down police side.	JS/CG
3/14/2019	Senior Center	Continued working on the bathroom.	JM/CP/KW
3/15/2019	Old Shopping Plaza	Started framing walls and sheet rocking.	EB/HW
3/15/2019	Senior Center	Installed shut offs on toilets and sinks.	JJ/DW
3/15/2019	Presidential Lakes	Started working on sewer lines for the firehouse.	JJ/DW
3/15/2019	Municipal Bldg.	Cleaned, supplied baths, cleaned and mopped room 10. Vacuumed finance office. Removed trash and recycling.	JS/CG
3/15/2019	Police	Cleaned, supplied baths and holding cells, continued work on walls and baseboard. Removed trash.	JS/CG
3/15/2019	Public Works Office	Cleaned, supplied baths, removed trash and recycling.	JS/CG
3/15/2019	Public Works Garage	Cleaned, supplied baths, removed trash. Picked up supplies and delivered to water garage. Dropped off recycling.	JS/CG
3/15/2019	Library	Cleaned, supplied baths, removed trash and recycling.	JS/CG
3/15/2019	Municipal Bldg.	Picked up litter in the parking lot. Finished cleaning walls and baseboard on the police side. Removed trash.	JS/CG

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3/15/2019	Municipal Bldg.	Worked on the heat in administration and room 9.	MM
3/15/2019	Senior Center	Worked on heater.	MM
3/15/2019	Presidential Lakes	Started connecting electrical boxes at the firehouse.	JR/AN
3/15/2019	32 Norwood Avenue	Delivered recycling tote.	JE
3/15/2019	145 Lemmon Avenue	Delivered recycling tote.	JE
3/15/2019	314 Mohawk Trail	Delivered recycling tote.	JE
3/15/2019	442 Lakehurst Road	Delivered recycling tote.	JE
3/15/2019	451 Cornell Avenue	Delivered recycling tote.	JE
3/15/2019	140 Huckleberry Lane	Delivered recycling tote.	JE
3/15/2019	200 Rhode Island Road	Delivered recycling tote.	JE
3/15/2019	Buildings, Parks and Bus Stops	Emptied trash/recycling cans at American Legion Ballfield, Rottau Park, Lake Pemberton, Nesbit Park, West End Park, Presidential Lakes Park by Firehouse and Presidential Lakes Beach Building, Country Lakes Park on Tensaw Drive, Jean Ammerman Park, Pole Bridge Park, Mirror Lake Park/Basketball Court, Imagination Kingdom, Bayberry Park and Reflections Park. Mirror Lake - around North Lakeshore Drive and South Lakeshore Drive. Bus stops - two on Trenton Road, two in Country Lakes and two on Pemberton Browns Mills Road.	JE
3/15/2019	BMIA Bldg.	Cleaned and supplied baths.	MM
3/15/2019	Country Lake Recreation	Cleaned and supplied baths. Swept and mopped floors. Removed trash.	MM
3/15/2019	Library	Cleaned and supplied baths. Swept and mopped floors. Removed trash.	MM
3/15/2019	Senior Center	Continued bathroom project.	JM/CP/KW
3/18/2019	Library	Open for tax program.	MM
3/18/2019	Municipal Bldg.	Put together chair for tax collector's office.	MM
3/18/2019	Buildings	Checked hvac.	MM
3/18/2019	Presidential Lakes	Helped with sewer lines at firehouse.	MM
3/18/2019	Library	Replaced kick-downs.	MM
3/18/2019	Stevenson's Supply	Picked up supplies for Presidential Lakes firehouse.	MM
3/18/2019	Johnstone	Picked heater up part for library.	MM
3/18/2019	Presidential Lakes	Continued work on sewer lines at the firehouse.	JJ/DW

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3/18/2019	Buildings, Parks and Bus Stops	Emptied trash/recycling cans at American Legion Ballfield, Rottau Park, Lake Pemberton, Nesbit Park, West End Park, Presidential Lakes Park by Firehouse and Presidential Lakes Beach Building, Country Lakes Park on Tensaw Drive, Jean Ammerman Park, Pole Bridge Park, Mirror Lake Park/Basketball Court, Imagination Kingdom, Bayberry Park and Reflections Park. Mirror Lake - around North Lakeshore Drive and South Lakeshore Drive. Bus stops - two on Trenton Road, two in Country Lakes and two on Pemberton Browns Mills Road.	AN
3/18/2019	Old Shopping Plaza	Continued framing walls and sheet rocking at old jewelry store.	HW/EB
3/18/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned, supplied baths, removed trash.	JS
3/18/2019	Municipal Bldg.	Cleaned, supplied baths. Picked up supplies.	JS
3/18/2019	Police	Cleaned, supplied baths and holding cells. Removed trash.	JS
3/18/2019	Public Works Office	Cleaned, supplied baths, removed trash and recycling. Covered phones at lunch.	JS
3/18/2019	Public Works Garage	Cleaned, supplied bath. Removed trash. Dropped off recycling.	JS
3/18/2019	Library	Cleaned, supplied baths, removed trash and recycling inside and outside.	JS
3/18/2019	Country Lake Recreation	Cleaned, supplied baths, removed trash and recycling.	JS
3/18/2019	Senior Center	Continued bathroom project.	JE/CP
3/18/2019	BMIA Bldg.	Cleaned, supplied baths, swept and mopped floors, removed trash.	EB
3/18/2019	Country Lake Recreation	Cleaned, supplied baths, swept and mopped floors, removed trash. Blew off sidewalk.	EB
3/18/2019	Dominique Johnson Bldg.	Cleaned, supplied baths, swept and mopped floors, removed trash. Blew off sidewalk.	EB
3/19/2019	Senior Center	Continued electrical work in men's room.	JR
3/19/2019	Presidential Lakes	Continued electrical work at the firehouse.	JR/JE/AN
3/19/2019	Senior Center	Continued bathroom project. Finished the stall, installed grab bars.	JM/CP/KW
3/19/2019	Presidential Lakes	Continued working on sewer lines at the firehouse.	JJ/DW
3/19/2019	Library	Opened for tax program.	MM
3/19/2019	Buildings	Checked hvac.	MM
3/19/2019	Presidential Lakes	Assisted with installing sewer lines at the firehouse.	MM
3/19/2019	Old Shopping Plaza	Checked thermostat at old jewelry store.	MM
3/19/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned, supplied baths, removed trash. Picked up litter on the playground and parking lot.	JS
3/19/2019	Municipal Bldg.	Cleaned, supplied baths, administration and room 9. Removed trash and recycling.	JS
3/19/2019	Police	Cleaned, supplied baths and holding cells. Removed trash.	JS
3/19/2019	Public Works Office	Cleaned, supplied baths, swept and mopped floors. Removed trash and recycling.	JS
3/19/2019	Public Works Garage	Cleaned, supplied bath. Removed trash. Dropped off recycling.	JS

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3/19/2019	Library	Cleaned, supplied baths, removed trash. Cleared leaves from entrances.	JS
3/19/2019	Country Lake Recreation	Cleaned, supplied baths. Swept and mopped front office floor. Removed trash and recycling.	JS
3/19/2019	Old Shopping Plaza	Continued framing walls and sheet rocking at old jewelry store. Repaired roof.	EB/HW
3/20/2019	Senior Center	Continued bathroom project.	JM/CP/KW
3/20/2019	Presidential Lakes	Continued hooking up all water lines at the firehouse.	JJ/DW
3/20/2019	Buildings	Escorted Western Pest technician.	JJ
3/20/2019	Municipal Bldg.	Worked on employee door.	JJ
3/20/2019	Sports Complex	Checked doors before 7:30 AM. Cleaned, supplied baths, removed trash. Picked up litter on the playground and parking lot.	JS
3/20/2019	Municipal Bldg.	Cleaned, supplied baths, removed trash and recycling.	JS
3/20/2019	Police	Cleaned, supplied baths and holding cells. Cleaned downstairs and locker room bathrooms. Removed trash	JS
3/20/2019	Public Works Office	Cleaned, supplied baths, removed trash and recycling. Manned phones at lunch.	JS
3/20/2019	Public Works Garage	Cleaned, supplied bath, removed trash. Dropped off recycling.	JS
3/20/2019	Old Shopping Plaza	Continued framing walls and sheet rocked.	HW/EB
3/20/2019	Senior Center	Finished electrical work in the men's room.	JR/JE
3/20/2019	Old Shopping Plaza	Worked on electric in old jewelry store.	JR/JE
3/20/2019	BMIA Bldg.	Cleaned and supplied baths. Swept and mopped floors. Removed trash.	EB
3/20/2019	Country Lake Recreation	Cleaned and supplied baths. Swept and mopped floors. Removed trash.	EB